

CMCS CLUB KIT HIRE TERMS AND CONDITIONS

1. **The agreement**
 - 1.1. **This document comprises the agreement between the Cardiff Metropolitan Climbing Society and any member who hires club kit.**
2. **Hiring kit**
 - 2.1. **All kit hired by members will be requested through the form found on the societies SU page, and approved by a member of the committee before kit can be handed over.**
 - 2.2. **Kit cannot be rented by an individual for more than 7 days to ensure that all members receive equal opportunity of use.**
 - 2.3. **Kit must be returned to a committee member within the 7 days/requested time, and a kit return form must be filled out by the hirer.**
 - 2.4. **During the time of hire, the kit is the hirers responsibility and therefore should be used in a safe and sensible manner, and be used for its intended purpose.**
3. **In the case of damage**
 - 3.1. **In the event of damage or stress on the kit (e.g. large falls), through the hirers fault or not, an incident report must be made and the damage noted through either the kit return form or through confirmation to a committee member.**
 - 3.2. **If the damage is deemed to have been preventable and done through misuse/unsafe practices, the hirer will be responsible for the reimbursement of some/all of the cost of the item. The amount the hirer will be responsible for will be decided by the committee depending on the severity of damage, the way in which the kit was damaged and the type of kit.**
4. **Committee responsibilities**
 - 4.1. **Committee members will be responsible for the approval of requests, chasing up of returns and the upkeep and safeguarding of the kit. Additionally, committee members should ensure hirers are briefed on the correct way to use kit to reduce the chance of damage.**
 - 4.2. **Kit will be stored securely in the SU office or with a committee member, in a padlocked box. ONLY SU staff and committee members will be permitted to know the code and open the storage box.**
 - 4.3. **Committee members will check kit as and when it is returned for any damage, and will perform regular safety inspections on all kit to ensure it is fit for purpose. Inspections will be logged and monitored by SU staff.**